



# REQUEST FOR QUALIFICATIONS FOR THE CONSTRUCTION OF A BIOBANKING FACILITY WITH INFRASTRUCTURE

## GENERAL INFORMATION

### SCOPE OF WORK

The Capital Project Management Department (CPM) of Columbia University Irving Medical Center (CUIMC) is in the process of establishing a prequalified list (PQL) of Contractors for furnishing all labor, materials and equipment, necessary and required for the construction of a Biobanking Facility at the CUIMC campus. CPM will utilize this PQL list to solicit project specific bids. This project must be completed by December 31, 2023. Well qualified firms are encouraged to submit applications to this PQL detailing their credentials. The prequalification process is designed to ensure that bids for this project are only received from contractors who are highly competent and possess the requisite prior experience. Firms selected to be on the PQL will have the confidence that the bid process is open only to contractors with comparable credentials. The selected Contractor will be required to meet an aggressive schedule set forth by CPM.

### QUALIFICATION PROCEDURE

To be able to establish a list of pre-qualified Contractors, the Department is posting this Request for Qualifications (RFQ) to Contractors through the CUIMC Purchasing Website. Also, to get the widest possible range of proposals, the same request is advertised in the New York Times. A CUIMC evaluation committee will review and evaluate whether the submissions demonstrate adequate experience to be on this PQL.

### REQUEST FOR QUALIFICATIONS

Based on the foregoing, submittal of qualifications is requested. Please provide information that is concise, easily understandable, and verifiable to the following:

- 1) Contractor's management and supervisory personnel
  - (a) Name and assigned responsibility
  - (b) Background
  - (c) Years of experience
- 2) Contractor's safety organization
  - (a) Person in charge, name and background
  - (b) Personnel on staff
  - (c) Company Safety Program
  - (d) Past history: - Experience Modification Rates (EMR) for the past three years - Incident/Accident Information for the past three years - OSHA willful violation or New York City Department of Buildings violation within the last three years



- 3) Contractor's experience and capabilities on construction projects
  - (a) Provide a summary list of at least three and no more than twelve projects that best represent the contractor's experience with:
    - National Institute of Health Grant Projects.
    - Projects with large MEP scopes of Air Handlers, Process Water Chillers, steam line work, electrical generators, LN2 piping, air compressors, lab vacuums and underground drainage.
    - Projects with excavation, concrete, waterproofing, and structural steel scope.
    - Projects in occupied medical facilities.
  - (b) For each project on the list, provide representative photos on 8.5 x 11 sheets (minimum one page of photos and maximum three pages of photos per project).
  - (c) For each project on the above list, complete Exhibit A.
- 4) Please provide any Diversity Certifications
- 5) Number of current active projects

Three copies of the Qualifications shall be submitted in a sealed envelope to:

Columbia University Irving Medical Center  
Capital Projects Management  
650 West 168<sup>th</sup> St, Suite B-10 New York, NY 10032  
Attn.: Frank Menard, Project Manager

All submittals must be received no later than 4:00 P.M. Monday, September 12, 2022. After the PQL has been established, only those on the list will be requested to bid on this project.



## Exhibit A

Name of Project: \_\_\_\_\_

Project Address: \_\_\_\_\_

\_\_\_\_\_

Owner or Owner's representative (Architect or Engineer) who is familiar with the work performed:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Brief description of work performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Was the work performed as a prime or subcontractor: \_\_\_\_\_

Amount of contract: \_\_\_\_\_

Dates of work: \_\_\_\_\_

Was the work on:

Public Facility ☐ YES ☐ NO

Private Facility ☐ YES ☐ NO

Relevant to Biobanking Facility Construction, did the work include?

Air Handlers/Process Water Chillers: ☐ YES ☐ NO

Underground Drainage & Trenching: ☐ YES ☐ NO

Excavation: ☐ YES ☐ NO

Concrete & Waterproofing: ☐ YES ☐ NO

Structural Steel: ☐ YES ☐ NO

Low & Medium Pressure Steam Lines: ☐ YES ☐ NO

New Electrical Generator: ☐ YES ☐ NO